

# CONTRACTOR SAFETY ALERT



## Site Safety Plans

**Number 108**

**Issued 7/09/2023**

### Background

There have been several incidents where harvesting operations have commenced without a Site Safety Plan (SSP) being developed and implemented.

SSP's must be in place for every FPC operation, as per Contractor Procedure 01 – Safety Requirements and. They detail important safety requirements specific to each site such as hazards, emergency response procedures, muster points, contact details, school bus routes, exclusion zones and other safety related information. It is important that everyone on site is aware of specific risks on the work site and the controls and/or procedures to mitigate the risks.

SSP's must remain onsite and be available for inspection by the FPC.

SSP's must cover changing conditions on the site, for example, from dry to wet, flat to slope ground etc.

An SSP is a key operational document that contractors must develop for each work site and is signed by both the Contractor, FPC Authorised Officer and all workers onsite.

A copy of Contractor Procedure 01 – Safety Requirement, has been attached to this alert.